



Township of Black River-Matheson

P.O. Box 601, Matheson, ON P0K 1N0 Ph:

705-273-2313 Fax: 705-273-2140

brm@twpbrm.com

Application for Consent Under Section 53 of the Planning Act

Note to Applicants: In this form the term “subject” land means the land to be severed and the land to be retained.

Completeness of the application

The information in this form must be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the schedule to Ontario Regulation 197/96 made under the **Planning Act**. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Township will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Township and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the application

- One application form is required for each parcel to be severed.
- The applicable \$800 fee as indicated by the Township’s Fee Schedule.
- The completed application form and sketch are required by the Township. Copies will be used to consult with other ministries or agencies that may have an interest in the application.

Measurements are to be in metric units.

For help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the “Application Guide Q&A”. For more information on the Planning Act, the consent process or provincial policies please see the “Guide to Planning Applicants” and the “Comprehensive Set of Policy Statements”.

You can also call the Township office at (705)273-2313 and ask for the Planner.

Please Print and Complete or (✓) Appropriate Box(es)

1. Application Information

► **1.1** Name of Owner(s). An owner’s authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s)

Telephone No.

Business No.

Address

Postal Code

1.2 Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner.

(This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent

Telephone No.

Business No.

Address

Postal Code

Fax No.



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2. Location of the Subject Land (Complete applicable boxes 2.1)

► 2.1 District

Concession Number(s)	Lot Number(s)	Registered Plan No.	Lot(s) Block(s)
Reference Plan No.	Part Number(s)	Municipal Address	Parcel Number

► 2.2 Are there any easements or restrictive covenants affecting the subject land?

☐ No ☐ Yes If yes, describe the easement or covenant and its effect.

3. Purpose of this Application

► 3.1 Type and purpose of proposed transaction (check appropriate box)

Transfer ☐ Creation of a new lot ☐ Addition to a lot ☐ An easement ☐ Other purpose
Other ☐ A charge ☐ A lease ☐ A correction of title

► 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.

3.3 If a lot addition, identify the lands to which the parcel will be added.

Description of Subject Land and Servicing Information (Complete each subsection)

► 4.1 Description

Severed

Retained

Frontage (m.)

Depth (m.)

Area (ha.)

► 4.2 Use of property

Existing Use (s)

Proposed Use (s)

► 4.3 Buildings or Structures

Existing (Date of construction)

Proposed

► 4.4 Access (Check appropriate space)

Provincial Highway

Municipal road, maintained all year

Municipal road, seasonally maintained

Other public road (e.g. LRB)

Right of way

Water access (if so, describe below)

Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

► 4.5 Water Supply

Publicly owned and operated piped water system

Privately owned and operated individual well

Privately owned and operated communal well

Lake or other water body

Other means



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	Severed	Retained
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► 4.6 Sewage Disposal

(Check appropriate space)

Publicly owned and operated sanitary sewage system
Privately owned and operated individual septic tank
Privately owned and operated communal septic system
Privy
Other means
(1) A certificate of approval from the local Health Unit or Ministry of the Environment and Energy (M.O.E.E.) submitted

4.7 Other Services

(check if the service is available)

Electricity
School Bussing
Garbage Collection

4.8 If access to the subject is by private road, or if “other public road” or “right of way” was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. Land use

► 5.1 What is in the existing official plan designation(s), if any, of the subject land?

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister’s zoning order, what is the regulation number?

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified. Please check the appropriate box, if any apply.

Use Or Feature	On the Subject Land	Within 500 Meters of the Subject Land, unless otherwise specified (indicates approximate distance)
An agricultural operation including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2, 3 wetland)		
A provincially significant wetland within 120 meters of the subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		
Utility corridors		



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6. History of the Subject Land

► **6.1** Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?

☐ No ☐ Yes ☐ Unknown If **yes** and if **known**, provide the Ministry's application file number and the decision made on the application.

► **6.2** If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

► **6.3** Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?

☐ No ☐ Yes If **yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

7. Current Applications

► **7.1** Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?

☐ No ☐ Yes ☐ Unknown If **yes** and if **known**, specify the Ministry file number and status of the application.

► **7.2** Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?

☐ No ☐ Yes ☐ Unknown If **yes**, and if **known**, specify the appropriate file number and status of the application.

8. Sketch (Use the attached sketch sheet) To help you prepare the sketch, refer to the attached samples sketch.

► The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- the approximate location of all natural and artificial features on the subject land and adjacent lands in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- the existing use(s) on adjacent lands
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- the location and nature of any easement affecting the subject land



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9. Other Information

Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration

► I, _____ of the _____ in the _____
_____ make oath and say (or solemnly declare) that the information contained
in this application is true and that the information contained in the documents that accompany this application is
true.

Sworn (or declared) before me

at the _____

in the _____

this _____ day of _____ 20____

Commissioner of Oaths

Applicant

11. Authorizations

► **11.1** If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application

for a consent and I authorize _____ to make this application on my behalf.

Date

Signature of Owner



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11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for a consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**,

I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

12. Consent of the Owner

Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, _____, am the owner of the land that is the subject of this consent application and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date

Signature of Owner

The Township will assign a file number for complete applications and this should be used in all communications.

Applicant's Checklist:	Have you remembered to attach:	Yes
	▪ The completed application form?	<input type="checkbox"/>
	▪ The sketch?	<input type="checkbox"/>
	▪ 2 copies of the local Health Unit or Ministry of the Environment and Energy comments as requested by Appendix C?	<input type="checkbox"/>
	▪ The required \$800 fee, either as a certified cheque or money order, payable to:	

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Sketch Sheet

<p>Sketch Accompanying Application. (Please Use Metric Units) (see Section 8)</p>	<p>Key Plan</p> 
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