

BLACK RIVER-MATHESON EMERGENCY PLAN

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BLACK RIVER-MATHESON EMERGENCY PLAN	
Introduction	

The Township of Black River-Matheson, with a population of approximately 2600 persons, is located on Highway 11, 60 km east of Timmins.

The following emergency services are available within the community;

Police Protection.....Ontario Provincial Police – Matheson Detachment

Fire Protection..... Black River-Matheson Fire Department

Ambulance Service.....Cochrane District Social Services Administration Board

Medical Services.....Bingham Memorial Hospital

Transportation services available consist of the following;

Ontario Northland Railway, Rail and Bus Services

First Student, Leuschen Transportation, Lacroix Bus Services (School buses)

Taxi Cabs (Private)

Any number and/or types of emergencies could occur within the Township of Black River-Matheson. Included in the list of possibilities are;

- ⇒ Weather related emergencies
- ⇒ Major fires including forest fires
- ⇒ Public health threats
- ⇒ Transportation accidents involving dangerous goods (rail & highway transport)
- ⇒ Reception and registration center for evacuees from a neighboring community

BLACK RIVER-MATHESON EMERGENCY PLAN	
Plan Philosophy	

Disasters or emergencies, for the purposes of this plan, are defined as situations, or the threat of impending situations, which affect the lives and property of the residents of the Township of Black River-Matheson, and which by their nature and magnitude require a controlled and coordinated response by a number of agencies, government and private, under the direction of the Head of Council and/or appropriate elected official, as distinct from routine operations carried out by an agency or agencies, i.e.: fire, police, ambulance, etc.

In this increasingly complex and technological society, emergencies of a man-made nature are increasing along with the natural disasters which have always been around.

Whenever a disaster or emergency occurs which affects the lives and property of the residents, the initial and primary responsibility for providing immediate assistance rests with the locally elected officials and those designated by them.

This Emergency Plan is intended to aid in ensuring the co-ordination of municipal and volunteer services in an emergency or disaster to bring the situation under control with the utmost effect.

To this end, certain duties and responsibilities are allocated to municipal officials, elected or appointed. It is intended that they will utilize the human and material resources available to them in their routine operations in helping to fulfill the purposes of this plan.

All municipal officials of Black River-Matheson, elected or appointed, must be fully conversant with this emergency plan and must be prepared to carry out the duties and responsibilities allocated to them.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Purpose of the Plan	

The purpose of the Black River-Matheson Emergency Plan is to establish a plan of action for the most efficient deployment of all services in order that the following may be accomplished;

- ⇒ The earliest possible response to a local emergency by all required services,
- ⇒ The establishment of overall control of the emergency operations,
- ⇒ The establishment of traffic and crowd control at the site(s) so that emergency operations are not impeded, and additional casualties are prevented,
- ⇒ The taking of immediate action to eliminate all sources of potential danger in the area,
- ⇒ The evacuation of the area as required,
- ⇒ The immediate rescue of any trapped people,
- ⇒ The provision of First Aid at the site(s),
- ⇒ The provision of controlled evacuation of the site(s) to the appropriate destination,
- ⇒ The controlled reception of evacuees from another municipality and the provision of essential services for same,
- ⇒ The provision of, as deemed necessary, essential social services to those affected by the incident and to the emergency services personnel involved,
- ⇒ The provision of accurate information to the officials involved, the media and to concerned citizens, and
- ⇒ The restoration of normal services as soon as possible.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Emergency Operations Control Group Composition	

The Emergency Operations Control Group shall be composed of the following or their alternates;

- ⇒ Mayor
- ⇒ Community Emergency Management Coordinator
- ⇒ Fire Chief
- ⇒ Director of Works and Operations
- ⇒ Treasurer/Clerk
- ⇒

All members of the Emergency Operations Control Group shall be trained.

One meeting and exercise must be conducted annually.

The Emergency Operations Control Group Support Staff may be composed of the following:

- ⇒ OPP Detachment Commander or their alternate
- ⇒ DSSAB Director in Chief or their alternate
- ⇒ OCWA representative or their alternate
- ⇒ ONR or alternate RTC Englehart
- ⇒ MNRF representative or their alternate
- ⇒ Bingham Memorial Hospital (MIC's) representative or their alternate
- ⇒ Ambulance Services representative or their alternate
- ⇒ Porcupine Health Unit representative or their alternate
- ⇒ Red Cross representative or their alternate

See Contact Phone Numbers in Appendix "H"

BLACK RIVER-MATHESON EMERGENCY PLAN	
Emergency Operations Control Group Responsibilities	

The Emergency Operations Control Group (EOCG) shall ensure that the functions listed below are performed during an emergency and shall, where appropriate, assign specific duties to members of the group, selected municipal staff and/or designated support groups or volunteer personnel. The individual assignments are detailed in the applicable sections of this plan and those involved should consult the section that applies to their particular area of responsibility.

- ⇒ The functions involved are;
- ⇒ The obtaining of additional resources if necessary,
- ⇒ The procurement of the services of professionals to advise on any aspects of the emergency,
- ⇒ The maintenance of records of outside services used,
- ⇒ The recording and reporting of all compensable injuries,
- ⇒ The authorization of the expenditure of municipal funds which may be required immediately for the preservation of life and health,
- ⇒ The accommodation of outside resource personnel,
- ⇒ The allocation of personnel as required,
- ⇒ The maintenance of the security and integrity of municipal records,
- ⇒ The provision of information to the residents, the media, and those personnel directly involved,
- ⇒ The notification of those senior levels of government as determined by the nature of the incident and the emergency plan,
- ⇒ The maintenance of records concerning the cost of human and physical resources, and
- ⇒ The provision of liaison between municipal and outside personnel.

STANDARD OPERATIONAL GUIDELINES

Upon receipt of the warning of a real or potential emergency or disaster, the members of the EOCG will report to the designated Emergency Operations Control Centre which will be one of the following locations (depending on the nature or location of the emergency);

Township Office	429 Park Lane
Matheson Fire Hall	424 Sixth Avenue

Any member of the EOCG may designate one of the above locations as the EOCG based upon his/her knowledge of the facts at the time and will communicate this information to the other concerned individuals by the most appropriate means.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Review and Amendment	

This Plan will be reviewed annually by the Emergency Operations Control Group.

The Emergency Operations Control Group shall make such changes to the appendices as are deemed necessary and appropriate and will circulate the updated appendices to all listed holders of the plan.

All other changes will be referred to the Mayor and Council for review and approval.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Mayor or Alternate	

RESPONSIBILITIES

In the absence of the Mayor during an Emergency, authority will be designated as per the approved acting Mayor rotation.

The responsibilities of the Mayor or alternate during an emergency or disaster are to:

- ⇒ Declare a disaster or emergency,
- ⇒ Activate the Emergency Plan if it has not been activated already,
- ⇒ Notify the Emergency Management Ontario immediately,
- ⇒ Assist in coordinating the municipal response,
- ⇒ Prepare media releases through the EOCG,
- ⇒ Request required assistance from senior levels of government,
- ⇒ Assist Clerk/Treasurer/Alternate in authorization of extraordinary expenses, and
- ⇒ Take such action as is necessary to minimize the effects of an emergency or disaster on the Township of Black River-Matheson and its inhabitants.

STANDARD OPERATIONAL GUIDELINE - GENERAL

On receipt of the warning of a real or potential emergency or disaster, the Mayor or alternate shall:

- ⇒ Activate the Emergency Operations Control Group to the extent he/she deems advisable using the most appropriate means to do so,
- ⇒ After determining or declaring its location, report to the Emergency Operations Control Centre,
- ⇒ Activate the Emergency Plan in whole or in part,
- ⇒ Appoint an agency to manage the emergency site(s), if required, and
- ⇒ Co-ordinate the municipal response.

STANDARD OPERATIONAL GUIDELINES - EVACUATION

If required, the Mayor or alternate shall;

- ⇒ Order an evacuation,
- ⇒ Assemble the Emergency Operations Control Group,
- ⇒ Determine evacuation routes in consultation with the other members of the EOCG,
- ⇒ Contact area Mayors and/or Reeves concerning the reception of evacuees, and
- ⇒ Authorize the return of evacuees (except in the case of forest fires – this will be done by the Ministry of Natural Resources and Forestry).

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Mayor or Alternate	

STANDARD OPERATIONAL GUIDELINES - RECEPTION

When notified of the need for the reception of evacuees from another municipality, the Mayor or alternate will;

- ⇒ Assemble the EOCG in whole or in part;
- ⇒ In consultation with the EOCG, determine the level of services required, and
- ⇒ Declare an emergency if required and notify Emergency Management Ontario immediately of said declaration.

STANDARD OPERATIONAL GUIDELINES – HAZARDOUS MATERIALS INCIDENTS

When notified of a hazardous materials incident, the Mayor or alternate shall;

- ⇒ Determine the degree of seriousness in consultation with the emergency personnel at the site(s),
- ⇒ Declare an emergency if required,
- ⇒ Order an evacuation as required, and
- ⇒ Notify Emergency Management Ontario immediately,
- ⇒ **IN ALL CASES A LOG MUST BE KEPT OF ALL ACTIONS TAKEN.**

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Clerk/Treasurer	

RESPONSIBILITIES

The responsibilities of the Clerk/Treasurer or alternate during an emergency or disaster are to:

- ⇒ Chair the CCG and assume responsibilities as the Emergency Operations Centre coordinator, including the scheduling of regular meetings,

- ⇒ Notify all required administrative staff and advise them of the location of the Emergency Operations Control Centre,
- ⇒ Co-ordinate the supply and demand of human resources,
- ⇒ Select the most appropriate site(s) for the registration of human resources,
- ⇒ Maintain records of human resources and administrative detail that may involve financial liability,
- ⇒ Co-ordinate purchase and supply requirements,
- ⇒ Provide an inventory of municipal supplies and their locations,
- ⇒ Provide lists of suppliers,
- ⇒ Maintain records of all purchases,
- ⇒ Ensure that identification cards are issued for feeding and other purposes,
- ⇒ Arrange for transportation of human resources to and from the emergency or disaster site(s).
- ⇒ Provide a supply of maps detailing all municipal utilities and roads,
- ⇒ Advise the Mayor or alternate on all matters of human resource planning,
- ⇒ Advise the Mayor on policies and procedures, and
- ⇒ **MAINTAIN A LOG OF ALL ACTIONS TAKEN.**

STANDARD OPERATIONAL GUIDELINES - GENERAL

On receipt of the warning of a real or potential emergency or disaster the Clerk/Treasurer shall;

- ⇒ If required, notify all required personnel, and
- ⇒ Report to the Emergency Operations Control Centre.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Clerk/Treasurer or Alternate	

STANDARD OPERATIONAL GUIDELINES - EVACUATION

Upon notification of the need for a whole or partial evacuation of the municipality, the Clerk/Treasurer or alternate shall;

- ⇒ Report for the Emergency Operations Control Centre,
- ⇒ Notify all required administrative staff,

- ⇒ Provide the other members of the EOCG with an inventory of local transportation facilities and fuel resources,
- ⇒ Act as liaison with local care providing facilities,
- ⇒ Advise the reception municipality of the approximate number of evacuees, the estimated time of arrival and any special needs,
- ⇒ Provide current information to the EOCG concerning the progress of the evacuation,
- ⇒ Provide for the integrity and security of municipal records, and
- ⇒ **MAINTAIN A LOG OF ALL ACTIONS TAKEN.**

STANDARD OPERATIONAL GUIDELINES - RECEPTION

Upon receipt of notification of the need to provide for the needs of evacuees from another municipality(ies), the Clerk/Treasurer or alternate shall;

- ⇒ Advise all members of the EOCG
- ⇒ Advise all required members of the administrative staff,
- ⇒ Provide the EOCG with all available details concerning the evacuees,
- ⇒ Act as liaison with local care providing facilities, and
- ⇒ **MAINTAIN A LOG OF ALL ACTIONS TAKEN.**

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Director of Works and Operations or Alternate	

RESPONSIBILITIES

The responsibility of the Director of Works and Operations or alternate during an emergency or disaster is to;

- ⇒ Notify all required Municipal Operations personnel and assign duties as required,
- ⇒ Provide municipal equipment and personnel as required,

- ⇒ Provide an inventory of equipment and supplies available from the Municipal Operations Department,
- ⇒ Provide assistance in cleanup operations and repair of damage where there is a municipal responsibility,
- ⇒ Advise the Emergency Operations Control Group of all damage to municipal infrastructure that could pose a hazard,
- ⇒ Provide barricades and flashers for traffic control,
- ⇒ Provide assistance in search and rescue operations,
- ⇒ Maintain to the degree possible the accessibility of all municipal thoroughfares, and,
- ⇒ **MAINTAIN A LOG OF ALL ACTIONS TAKEN.**

STANDARD OPERATIONAL GUIDELINES

Upon receipt of notification of a real or potential emergency or disaster the Director of Works and Operations or Operations Manager shall:

- ⇒ Notify all necessary staff,
- ⇒ Report to the designated Emergency Operations Control Centre, and
- ⇒ Co-ordinate the response of the Municipal Operations Department.

Black River-Matheson Recreation Department:

- designate and open shelter locations as required
- provide food and personal needs assistance to evacuees

Black River-Matheson Public Works

- provide road closure signage and barricades if necessary
- provide heavy equipment and operators
- assist in evacuations
- assist with traffic control and clean-up

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Fire Chief	

RESPONSIBILITIES

The responsibility of the municipal Fire Chief or alternate during an emergency or disaster is to:

- ⇒ Notify all fire department personnel, if necessary, using the department paging system,
- ⇒ Co-ordinate fire-fighting operations,
- ⇒ Co-ordinate search and rescue operations,

- ⇒ In conjunction with the Ontario Provincial Police, alert the affected residents,
- ⇒ Activate the District of Cochrane Fire Department Mutual Aid Plan if required,
- ⇒ Ensure that dangerous goods support agencies are contacted if necessary,
- ⇒ Advise the Ministry of the Environment, in compliance with Ministry guidelines, of any leaks or spills of hazardous materials,
- ⇒ Advise the EOCG of the need for additional or outside resources, and
- ⇒ **MAINTAIN A LOG OF ALL ACTIONS TAKEN.**

STANDARD OPERATIONAL GUIDELINES

On receipt of a warning of a real or potential emergency or disaster, the Fire Chief or alternate shall;

- ⇒ Alert all Fire Department personnel, if necessary
- ⇒ Report to the designated Emergency Operations Control Centre, and,
- ⇒ Provide liaison between the Fire Department and the EOCG.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities CEMC	

RESPONSIBILITIES

The responsibility of the municipal CEMC or alternate during an emergency or disaster is to:

- ⇒ Contact the members of the Municipal Control Group to notify them of potential emergency and location of Emergency Operations Center, time of meeting,
- ⇒ Notify the EMO field officer and PEOC of actual or possible emergency
- ⇒ Liaison between EOCG and outside agencies
- ⇒ Maintain log of all actions taken

STANDARD OPERATIONAL GUIDELINES

- ⇒ Develops and maintains the Township of Black River-Matheson's Emergency Plan
- ⇒ Develops and manages the work and the training of the emergency control group
- ⇒ Coordinates emergency responses
- ⇒ Acts as liaison between federal, provincial emergency response personnel and agencies
- ⇒ Attends various Emergency planning seminars and training sessions

BLACK RIVER-MATHESON EMERGENCY PLAN	
Specific Responsibilities Ontario Provincial Police	

At the scene of a disaster, responsibilities within the Police function include;

- ⇒ The protection of life, property and exhibits,
- ⇒ The initial rescue of injured and trapped persons, except at a fire upon the arrival of experienced firefighters of a fire department,
- ⇒ Obtaining medical aid for the injured,
- ⇒ Preventing further injury and/or property damage,
- ⇒ Preventing unauthorized entry into the area,
- ⇒ Establishing a frozen area ¹,
- ⇒ Maintaining order,
- ⇒ Controlling traffic and providing access to other emergency services,
- ⇒ Caring for cadavers by safeguarding the scene, arranging transportation to the morgue, identification and notification of next-of-kin,
- ⇒ Conducting the evacuation of buildings or residential areas in consultation with the EOCG,
- ⇒ Investigating criminal aspects of the emergency,
- ⇒ Prompt notification to government, public utility and other involved agencies,
- ⇒ Co-operation with all other involved agencies, and
- ⇒ The preparation of required records and reports.
- ⇒ Agent for municipality regarding media and press releases

¹ “Frozen Area” means the restricted portion of a disaster site where unauthorized persons are prohibited access.

TOWNSHIP OF BLACK RIVER-MATHESON
EMERGENCY OPERATIONS CONTROL GROUP

Appendix “A”

POSITION	NAME	HOME	BUSINESS	CELL
Mayor	Gilles Laderoute	262-8223		232-0836
Clerk/treasurer	<i>Cassandra Child</i>	<i>273-1626</i>	273-2313 ext 315 273-2313 Ext 311	232-0848
Community Emergency Management Coordinator	Jason Edwards <i>Guy Lamb</i>	262-9806 273-2478	273-3103 Ext 323 235-8121 x 7587	262-9806 363-0419
Fire Chief	Guy Lamb <i>Dale Frieze</i>	273-2478 273-2114	235-8121 ext 7587	363-0419 363-5476
Director of Works and Operations	<i>Christopher Ciarrocca</i>	<i>288-7400</i>	273-2313 Ext 318 273-2313 Ext 318	232-8679 231-0906
Clerk/Treasurer/ Secretary	Cassandra Child <i>Katie Browne</i>	273-1626 465-5777	273-2313 ext 311 273-2313 ext316	232-0848
OPP Staff Sergeant <i>Matheson</i>	Dan Foy <i>Sgt. Rene Paille</i>		235-3345 Ext 4110 273-2213	363-7864 465-1673
Bingham Memorial Hospital	Paul Chatelain		258-3911 x2201	272-9273

	<i>Norm Hannah</i>	273-2527	273-2424x1117	231-0954
D.S.S.A.B.	Brian Marks <i>Jean Carriere</i>		266-1216 266-1208	363-8151 266-3691
Health Unit Manager <i>Dr. Lianne Catton – Medical Officer of Health Duty Inspector – On Rotation</i>	Suzanne Lajoie		1-800-461-1818 Ext 2304 <i>After hours press “1” for emergency answering service</i>	
POSITION	NAME	HOME	BUSINESS	CELL
Critical Incident Stress Team <i>Emergency Crisis Line</i>			360-8700 Victim Crisis 1-877-264-4208	
Ambulance	Marc Renaud		273-1024	266-3819
O.N.R. <i>RTC Englehart</i>	Greg Porter (trains) Kevin Gamble (tracks)		544-2295 #8 545-0725 705-544-2292 ext 141	498-2734
Red Cross- Emergency Management Coordinator (Cochrane District) <i>24hr On Call Service (to declare state of emergency) Duty Officer</i>	Marissa Stringer <i>Serena Besserer</i>		267-4900 1-416-209-0432	266-4944 288-4658
Monteith Correctional Centre	Roger Graham		232-4092 Ext 121	232-8531

Note: These phone numbers are confidential and intended for Emergency use only

BLACK RIVER-MATHESON EMERGENCY PLAN

Appendix A

Emergency Telephone List

Appendix "A" – Emergency Telephone List			Revised Nov. 2019
Individual or Organization	Residence	Cell	Office
Mayor – Gilles Laderoute	262-8223	232-0836	273-2313
			273-2313 Ext 315
Clerk / Treasurer – Cassandra Child	273-1626	232-0848	273-2313 Ext 311
Director of Works and Operations -Christopher Ciarrocca	288-7400	231-0906	273-2313 Ext 318
Fire Chief – Guy Lamb	273-2478	363-0419	235-8121 x7587
Deputy Fire Chief – Dale Frieze	273-2114	363-5476	
Fire Call / Emergencies	911		888-402-1111
National Search & Rescue			800-565-1842
OCWA (Ontario Clean Water Association)		232-0575	273-2464
Public Health Inspector – On Rotation			800-461-1818
Porcupine Health Unit – Matheson			273-2954
Porcupine Health Unit Manager – Suzanne Lajoie			267-1181x2304
Bingham Memorial Hospital			273-2424
Hospital Administrator – Paul Chatelain		272-9273	258-3911x2201
EMS – Timmins Dispatch			800-290-3019
Ministry of Natural Resources & Forestry			705-568-3222
Ontario Provincial Police			888-310-1122
Canadian Red Cross – Melissa Foy	(c)271-5039	271-5537	272-6770
Emergency Measure Ontario – Northeastern Ontario			647-329-1100
Fire Marshall's Office			647-329-1100
CANUTEC (Chemical Emergencies – 24 hours availability)	1-888-226-8832	Cellular *666	613-996-6666 888-226-8832
Ministry of Environment and Energy			800-268-6060
Ministry of Labour – Office hours			800-461-9847

ONR Rail Traffic Controller			705-544-2294
Timmins Victim Crisis Assistance			360-8700
Weather Centre			416-739-4420
HYDRO ONE - Emergencies			877-363-7464
Power Outage Info			800-434-1235
After Hours Emergency			877-363-7464

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix B	
Provincial Ministries	

The following Provincial Ministries will assume a “Lead Ministry” role for their respective areas of responsibility;

MINISTRY	RESPONSIBILITY		
Ministry of Community Safety & Correctional Services 866-517-0571	Major Air Crashes Snow Emergencies 647-329-1100		
Northern Development & Mines 705-670-5755 or 1-888-415-9845	Coordinating Role in Northern Ontario		
Natural Resources – South Porcupine Office 800-667-1940	Forest Fire 310-3473	Flood Emergencies 705-945-5750 *First contact is OFMEM	
Environment, Conservation and Parks 800-268-6060	Gas Pipeline Breaks, Spills of Chemicals, Petroleum Products, Contaminants or Toxic Substances, Hydro One Emergencies		
Health	Epidemics 800-461-1818 ext.2327		
Municipal Affairs 705-564-0120 or 800-461-1193	Funding and co-ordination of extraordinary Provincial expenditures on emergencies.		
OFMEM – Primary first contact ; after hours	866-314-0472		
MNRF Kirkland Lake District Office (regular office hours) Primary Contact: Andrew MacLean Resource Management Supervisor	Office 705-568-3244	Fax 705-568-3200	Email Andrew.maclean@ontario.ca
Secondary Contact: Shaun Walker Resource Operations Supervisor	705-568-3201	705-568-3200	Shaun.walker@ontario.ca

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix C Health Unit Involvement in Community Disasters	

During an emergency situation or disaster the Medical Officer of Health or alternate is responsible for:

- **Liaison:** ensure liaison with the Ontario Ministry of Health and Long Term Care (MOHLTC), Public Health Branch.
- **Monitoring of water supplies:** including approval of sources, advice on treatment methods, monitoring to prevent pollution of selected sources, and sampling of the distribution system to ensure quality.
- **Food safety:** including ensuring the sanitary control of food supplies at the point of supply, during distribution, packaging and processing, providing advice on potentially safe or contaminated foods, and providing information on mass feeding including storage, food handling, personal sanitation and refuse disposal.
- **Evacuation centers:** in the event of mass evacuation to a central location the Health Unit will monitor the provision of sanitary facilities, the safety of the water supply and the food service system. The Health Unit will also provide surveillance for communicable disease illness and outbreaks.
- **Waste disposal:** including advice on the disposal of all sanitary waste and monitoring of disposal of refuse.
- **Communicable Diseases:** provide information and direction on communicable diseases including such areas as follow up, immunization, and isolation. Provide public health management of cases of reportable diseases.
- **Disease-related emergencies:** in the event of a disease-related emergency or pandemic, ensure coordination of all efforts and response to control and prevent the spread of disease, according to MOHLTC policies.
- **Mass Casualties:** in the event of mass casualties, monitor the situation to ensure the early and sanitary disposition of human remains in order to eliminate the spread of disease.

Information and advice on pest control, personal sanitation, emergency cleanups and disinfections, waste disposal and food and water safety will be provided to the public as required.

The Health Unit will provide advice, in consultation with other agencies, to the public and to local physicians with regards to health consequences, both acute and long term, of exposure to toxic chemicals.

The Health Unit will perform closure and placarding of public and commercial facilities because of health hazards.

Although Health Unit staff cannot become involved in the provision of First Aid, triage or other medical functions as employees of the Health Unit and under the direction of the Medical Officer of Health, all local staff not required during an emergency to perform Health Unit work, could be utilized as volunteers under the director and responsibility of the local municipality or hospital.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix C Health Unit Contact List	

REGIONAL CONTACT

Dr. Lianne Catton	Medical Officer of Health Porcupine Health Unit 169 Pine Street South Postal Bag 2012 Timmins, Ontario, P4N 8B7 1-800-461-1818 ext. 2310 Assistant Carla Pecjak ext. 2348
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TIMMINS CONTACT

Suzanne Lajoie	Manager of Community Health Inspection Porcupine Health Unit 169 Pine Street South Postal Bag 2012 Timmins, Ontario P4N 8B7 (705) 267-1181 1-800-461-1818 ext. 2304
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COCHRANE CONTACT

Suzanne Lajoie	Manager of Public Health Inspection Business: 705-267-1181 ext. 2304
Tanya Musgrave	Public Health Inspector Business 1-800-461-1818 ext. 2327
Patsy Hubert	Director of Nursing (Bingham Memorial Hospital) Business (705) 273-2424 x3301 Residence

Jennifer Emond	Director of Care (Rosedale)
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Business (705) 273-2424 x 2261
Residence (705) 274-2217

Marc Renaud

Cochrane Ambulance
Business (705) 273-1024
Residence (705) 266-3819 Chief Paramedic

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix C Health Unit Emergency Contact List	

PORCUPINE HEALTH UNIT

EMERGENCY CONTACT LIST

REGIONAL CONTACT: Dr. Lianne Catton

Medical Office of Health
Porcupine Health Unit
169 Pine Street South,
TIMMINS, Ontario P4N 8B7
Business: 1-800-461-1818 ext. 2310
Assistant Carla Pecjak Ext 2348

Lynn Leggett

Manager of Health Protection Services
Porcupine Health Unit,
169 Pine Street South,
Postal Bag 2012
TIMMINS, Ontario P4N 8B7
Business: 1-800-461-1818 ext. 2300

Suzanne Lajoie

Manager of Public Health Inspections
Business: 1-800-461-1818 ext. 2304

COCHRANE,
SMOOTH ROCK FALLS,
IROQUOIS FALLS

Tanya Musgrave

Public Health Inspector
Business: 1-800-461-1818 ext. 2327

KAPUSKASING
FAUQUIER
OPASATIKA
MOONBEAM
VAL RITA-HARTY
HEARST
HORNEYPAYNE,
MATTICE

Leanna Bouffard

Enforcement Officer
Emergency: 1-800-461-1818 ext. 2332

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix D Evacuation Procedure – Local	

Part 1 – Emergency Evacuation Plan

Introduction
Potential Community Hazards
Aim
Objective
Steps for Activation of the Township of Black River-Matheson Evacuation Plan
Evacuation Operations – General Responsibilities
Assistance
Testing

Part 1 – Emergency Evacuation Plan

Introduction

There are two types of evacuations, Precautionary and Mandatory Evacuation.

Precautionary Evacuation:

Occurs when it is recommended to evacuate within a certain parameter usually a building or a block until the initial situation is contained.

Mandatory Evacuation:

Takes place when it is determined by the Emergency Control Group that there is an absolute need to evacuate an area, usually on a large-scale, possibly for a long period of time (i.e. for more than 24 hours). For the purpose of this evacuation plan, the definition that shall set the plan, or part of this plan, in motion shall, therefore, be mandatory evacuation.

Evacuation may result in a tremendous psychological effect on those persons directly affected. Adequate communication with the people involved is essential and shall include explaining that an evacuation is pending, what they shall be required to do and when they shall be required to react if an evacuation is issued. The economic effect of closing down industry for even a short period of time is enormous and can be measured in the millions of dollars in lost revenue. A decision to evacuate should only be made when absolutely necessary.

First response services alone cannot be expected to deal with a large-scale evacuation and relocation of residents. An effective response will require participation and cooperation between

municipal services, industry, and volunteer services as outlined in the Township of Black River-Matheson Emergency Plan.

Potential Community Hazards

All of the following are considered potential community hazards within the Township of Black River-Matheson and surrounding areas and are not listed in any particular order of risk, but may require mandatory evacuation.

- (1) road, highway or rail incident involving dangerous goods spill, fire and/or explosion;
- (2) snow/ice storm, with power outage;
- (3) rupture of vessel or piping containing propane, chlorine or other toxic chemicals, natural gas or other volatile materials under pressure,
- (4) forest fire;
- (5) structure collapse
- (6) forest fire
- (7) power outage

Aim

The aim of the Plan is to provide a set of generic action guidelines to increase the Township's ability to efficiently and effectively deploy services and resources to protect the property and the health, safety and welfare of the residents of Black River-Matheson during emergency situations.

Objective

The objective of this Evacuation Plan is to provide a vehicle through which a timely and effective evacuation and reception of people can be achieved.

Steps for Activation of the Township of Black River-Matheson Evacuation Plan

This Plan will be activated as soon as it becomes apparent that due to an emergency of such magnitude as to warrant its implementation, evacuation and relocation of people is necessary.

Should a major incident occur in the Township of Black River-Matheson, a member of the Emergency Control Group, on the advice of the first response agency, will activate the Township of Black River-Matheson Emergency Plan. This official will then ensure that all necessary members of the Emergency Control Group are alerted and instructed to report to the Emergency Operations Centre. If the need to evacuate and relocate residents of the affected area(s) is apparent, the provisions of the Township of Black River-Matheson Evacuation Plan shall be implemented. In such events, the Mayor shall declare a state of emergency before a mandatory evacuation is carried out.

The OPP will have the primary responsibility for implementation of evacuation consistent with their operating procedures. All other services and agencies will be prepared to support police evacuation activities.

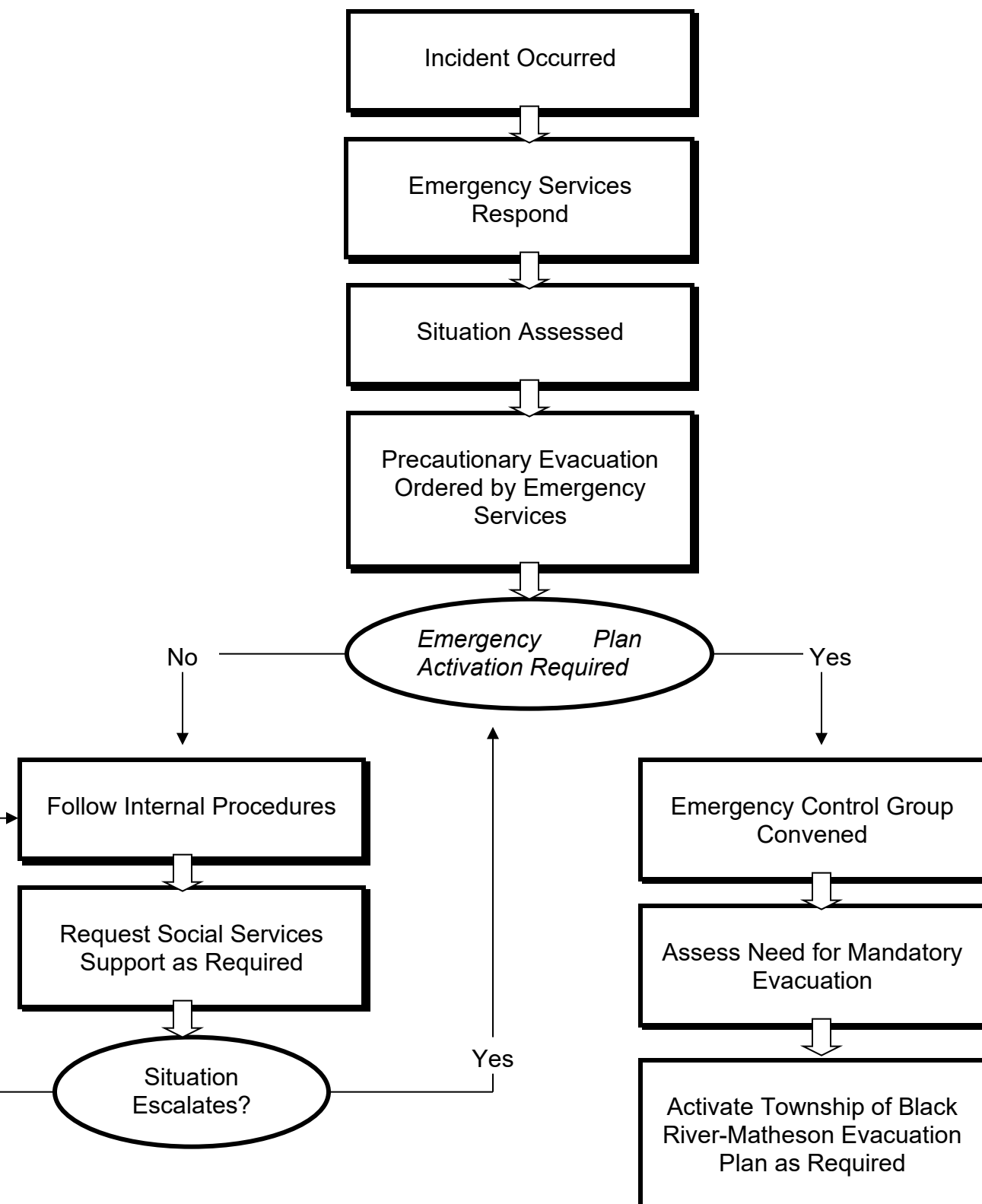
The exception to the above is where an evacuation site is under the management of a department other than police service. In this instance, the Site Manager has the responsibility for the evacuation of people within the danger area.

If the evacuation of any residents of the Township of Black River-Matheson is necessary, the following locations can be used as Registration Areas:

- (1) Matheson - Vern Miller Memorial Community Centre
- (2) Matheson – Floyd Hembruff Community Centre
- (3) Shillington - Community Hall
- (4) Val Gagne - Community Hall
- (5) Ramore - Pioneer Community Hall
- (7) Iroquois Falls - Monteith Correctional Centre

From the Registration Areas, residents will be directed to appropriate facilities, shelters, etc.

Steps for Activation of the Township of Black River-Matheson Evacuation Plan



Evacuation Operations – General Responsibilities

Once the decision has been made to evacuate an area of the Township of Black River-Matheson, the Emergency Control Group shall determine the following:

- (1) boundaries of area to be evacuated;
- (2) main evacuation route(s) to be used, and identify necessary traffic control points;
- (3) assembly areas to be used;
- (4) location of facilities within the evacuation area to be notified, and how notification will be carried out;
- (5) time of the evacuation start, and if necessary, who will be evacuated first (stages of evacuation).

The Emergency Control Group shall proceed with the following:

- (1) alert of the evacuation order to all concerned including the Province of Ontario;
- (2) preparation of media release for immediate broadcast to the public;
- (3) if necessary, appointment of a Site Manager to direct the evacuation and relocation.

Schools located within the area to be evacuated shall remain under the control of their respective school boards. Both the public and separate boards of education have their own evacuation procedures that cover evacuation, transport, and relocation of the entire school population. All such school evacuations should however be coordinated with the Emergency Control Group.

In the event of a mandatory evacuation, students shall not be sent home. All students and staff will be evacuated to a designated Reception Centre. Parents or guardians wishing to remove their child from school during an evacuation may do so from the Reception Centre by making their request in person to school officials.

Designated essential municipal and in some cases industrial facilities cannot be fully evacuated and minimal staff must remain on the job. There are other essential services within the community that cannot be left unattended, these positions will be rotated as often as feasible and will only be abandoned under immediate life threatening circumstances. Essential positions would be those associated with traffic, public works, water treatment plant, hydro, telephone, and emergency services.

The residents of the Township of Black River-Matheson who have been relocated to temporary shelters will require a wide range of support services. The District Social Services Board has the primary responsibility for the provision of all such services assisted by other municipal departments, volunteer agencies such as the Canadian Red Cross.

Assistance

When an emergency evacuation order is in effect, the Mayor of the Township of Black River-Matheson, with the advice of the Emergency Control Group may request assistance from the Provincial Government through Emergency Management Ontario.

Phone: 1-866-314-0472 (24 hours)

Testing

The Township of Black River-Matheson Evacuation Plan shall be the object of occasional testing in order to verify its overall effectiveness and provide training to the Emergency Control Group and Support Groups. The test can take the form of a simple paper exercise or a more elaborate functional exercise. Revisions to this plan should incorporate recommendations stemming from all such exercises.

If the evacuation of a portion of the municipality becomes necessary, the residents shall be advised using any or all of the following methods;

- Moose FM 93.1 Easy Rock 99.3 Q92 92.1 CBC 96.1 CJKL 101.5
- Notification by mobile public address systems operated by the Ontario Provincial Police and/or the Black River-Matheson Fire Department,
- A door-to-door canvass by volunteers from the community.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix D Evacuation Procedures – Out of Town	

Notification procedures are as outlined on Page 21, Local Evacuation.

GENERAL

The reception community will be Timmins if it becomes necessary to evacuate any residents of the Township of Black River-Matheson out of the community.

TIMMINS CONTACTS

Mayor's Office	(705) 264-1331
Administrator's Office	(705) 264-1331
Emergency Planning Coordinator	(705) 360-3495

The possible evacuation routes, depending upon the location and nature of the emergency, are:

- Highway 101 West to Timmins
- Highway 11 South to Kirkland Lake
- Highway 11 North to Cochrane
- Highway 101 East to Quebec

If the nature of the emergency requires it, the Mayor may request assistance from the Ontario Northland Railway in providing transportation.

Additionally, the municipal airport may be utilized for evacuation purposes on a small scale.

- Iroquois Falls Airport

TRANSPORTATION

Transportation of evacuees will be by private motor vehicles where possible. Residents without private transport should endeavor to travel with neighbors. If this is not possible, the notifying agency, e.g. Police or Fire Department personnel, should be advised so that alternate arrangements may be made.

The EOCG will:

- In co-operation with the Ontario Provincial Police, make all necessary arrangements for the orderly movement of people by road or by rail including the co-ordination of road transport convoys, assembly areas and the provision of directing route signs, and
- Arrange for the evacuation of unattended children, the infirm and senior citizens.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix D Evacuation – Sample Radio Messages	

SAMPLES

The Mayor of the Township of Black River-Matheson has declared an emergency in the Township of Black River-Matheson.

All citizens of the Township of Black River-Matheson are requested to leave the township using the following route(s) **{insert route(s)}**

OR

People living or working in the area bounded by **{insert streets}** and **{insert streets}** are requested to leave their homes or work place immediately and to proceed to **{insert destination(s)}**.

If required, the following should be inserted into either message;

The public is advised to take the following precautions to protect their health **{insert precautions}**.

Later bulletins can include a number of locations to which those people without temporary accommodation can report and receive advice and/or assistance in finding accommodation.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix D Evacuation – Sample Guidelines for Residents	

EVACUATION GUIDELINES FOR RESIDENTS

If the evacuation of the Township of Black River-Matheson, in whole or in part, becomes necessary, the public will be warned by one of the following means:

- Notification by mobile PA systems operated by the Ontario Provincial Police or the Fire Department or both
- A door to door canvass by community volunteers

On hearing the warning, immediately turn on your radio to Moose FM – 93.1 Timmins, Easy Rock – 99.3 FM Timmins or CFTI – 92.1 FM Timmins, CBC – 96.1 FM, CJKL-101.5 FM Kirkland Lake to receive instructions concerning evacuation routes and methods of travel.

If time permits, the following arrangements should be made in order of descending priority:

TAKE

- Prescription drugs, a copy of the prescription, eyeglasses, dentures.
- If applicable, baby formula, diapers, medication.
- For small children, something to keep them occupied.
- Sufficient money to meet contingencies, cheque book, credit cards, important papers.
- A change of warm clothing for each member of the family.
- Soap, towels, personal toilette articles.
- Enough ready-to-eat foods (sandwiches, etc.) for one or two meals.
- Smoking materials if required.

DO

- Notify the authorities, family members or friends if you need assistance.
- Drive with friends or neighbours, offer assistance to those who may need it.
- Secure your home.
- Leave pets indoors with enough food and water for two or three days.
- Take your pets if you are going to make your own arrangements for accommodations.
- Turn off all appliances, (except refrigerators and freezers).
- If dangerous substances are in the air, keep your car windows and outside vents closed.
- Stay tuned to a designated radio station.
- Follow instructions concerning routes and destinations.
- Drive carefully, do not speed.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix E Hazardous Materials Incidents Reporting Guidelines	

Hazardous Materials Incidents can involve spills or leaks of materials from existing facilities or from a transportation container or vehicle. Fire may or may not be involved, or may be the initiating occurrence as in the case of a fire in an existing storage facility.

The following provincial legislation applies to the reporting of spills or leaks;

Section 80(l)(j) of the Environmental Protection Act requires that every spill or leak be reported to the municipality in which it occurs.

Section 14 and 80 of the Environment Section 80(l)(j) of the Environment Protection Act requires that every spill or leak be reported to the municipality in which it occurs.

Section 14 and 80 of the Environment Act, Section 16(3) of the Ontario Water Resources Act, and Section 22 of the Pesticides Act require that the municipality and its employees and/or agents report any spills or leaks to the Ministry of the Environment and Energy without delay.

During regular office hours (08:15 to 16:30) call (705) 235-1500 (Timmins area)
& (800) 380-6615 for surrounding area.

During off hours call 1-800-268-6060.

BLACK RIVER-MATHESON EMERGENCY PLAN

Appendix E

Hazardous Materials Incidents Reporting Guidelines

IN EVERY INSTANCE RELIABLE IDENTIFICATION OF THE SUBSTANCE(S) INVOLVED IS ESSENTIAL PRIOR TO SUBJECTING ANY PERSONNEL TO POSSIBLE EXPOSURE. THE MINISTRY OF THE ENVIRONMENT AND ENERGY MUST BE ADVISED OF EVERY INCIDENT IMMEDIATELY.

TYPE OF INCIDENT	AGENCY TO CONTACT	NUMBER
Railway Accident	ONR Train Master ONR Rail Traffic Controller	Mike Sauer 544-2292 1-705-262-0546
Fuel Spill or Leak	Ministry of Transportation Timmins Fire Department ¹ Matheson Fire Department	272-4333 360-8464 273-2106
Radioactive Materials Incidents	Ministry of Labour Radiation Protection Services Hydro One ²	(416) 965-8178 (416) 965-1211 1-800-263-4695
Unknown Substance(s) Involved	CANUTEC	1-613-996-6666 TOLL FREE 888-CANUTEC (226-8832) COLLECT 24 Hours a day Cellular *666

NOTES

¹ These fire departments are able to dispatch a trailer equipped to handle petroleum products incidents. These trailers are staffed and supplied by the district petroleum companies. All costs associated with their use will be charged to the organization/individual responsible for the incident.

² Radioactive transportation emergencies only.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix E Hazardous Materials – CANUTEC	

CANADIAN TRANSPORT EMERGENCY CENTRE (CANUTEC)

CANUTEC has information on approximately 25,000 products and can be contacted for immediate advice on what to do and, equally important, what not to do in case of a dangerous good transport emergency such as a spill, leak, fire or exposure.

CANUTEC can link emergency response personnel at the scene directly with individuals or organizations who can offer technical advice such as shippers or manufacturers of the product or others who can handle the same product. CANUTEC may be able to arrange on-scene assistance from organizations offering emergency response programs.

When contacting CANUTEC it is imperative that every effort be made to provide the following information;

Caller’s Name/Organization.....Call back number/Location
 Location of the emergency.....Environmental conditions
 Product identification.....Help on site/Requested
 Problem details.....Type of vehicle/Packaging
 Shipper/Origin.....Manufacturer
 Bill of Lading/Waybill number.....Carrier
 Consignee/Destination.....Number of injuries/Deaths
 Time.....Call sign/Car/Tractor/Trailer/Flight number

The correct spelling of the complete product name is imperative. Misspelling of even one letter or failing to provide the complete name of the product could result in improper identification of the product and, consequently, the methods of emergency response provided may be inappropriate.

The use of THE PHONETIC ALPHABET WHEN IDENTIFYING A PRODUCT IS HIGHLY RECOMMENDED. See Page 23-E-4.

CANUTEC should be advised when the emergency is resolved so that the center’s involvement may be terminated.

CALL COLLECT
24 HOURS A DAY
(613) 996-6666
Toll free 888-CANUTEC (226-8832)

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix E Hazardous Materials – Phonetic Alphabet	

PHONETIC ALPHABET

A	ALPHA	N	NOVEMBER
B	BRAVO	O	OSCAR
C	CHARLIE	P	PAPA
D	DELTA	Q	QUEBEC
E	ECHO	R	ROMEO
F	FOXTROT	S	SIERRA
G	GOLF	T	TANGO
H	HOTEL	U	UNIFORM
I	INDIA	V	VICTOR
J	JULIET	W	WHISKEY
K	KILO	X	X-RAY
L	LIMA	Y	YANKEE
M	MIKE	Z	ZULU

EXAMPLE

ETHYL MERCAPTAN would be spelled out in the following manner;

ECHO, TANGO, HOTEL, YANKEE, LIMA

MIKE, ECHO, ROMEO, CHARLIE, ALPHA, PAPA, TANGO, ALPHA, NOVEMBER

BLACK RIVER-MATHESON EMERGENCY PLAN

Appendix E

Dangerous Goods Normally Transported on the
Ontario Northland Railway

1992 ORDER BY VOLUME

1	Sulphuric Acid	Class 8	Corrosive	UN 1830
2	Fuel Oil	Class 3	Flammable Liquid	UN 1201
3	Gasoline	Class 3	Flammable Liquid	UN 1203
4	Caustic Soda	Class 8	Corrosive	UN 1824
5	Methanol	Class 3	Flammable Liquid	UN 1230
6	Propane	Class 2	Flammable Gas	UN 1075
7	Aviation Fuel	Class 3	Flammable Liquid	UN 1863
8	Sulphur Dioxide	Class 2	Non-Flammable Gas	UN 1079
9	Chlorine	Class 2	Flammable Gas	UN 1017
10	Sodium Chlorate	Class 5	Oxidizer	UN 1495
11	Anhydrous Ammonia	Class 2	Corrosive Gas	UN 1005

**ONTARIO NORTHLAND RAILWAY
EMERGENCY NUMBER
(705) 544-2294**

BLACK RIVER-MATHESON EMERGENCY PLAN

Appendix F

Resource Directory

ABSORBENTS CHEMICAL

M.J. Labelle Company Limited, 17 First Street

272-4201

ACCOMODATION FOR MASS RECEPTION

Location	Name	Hall Phone #	Home #
Matheson Curling Club	Brian Peever	273-2647	232-0372(c)
Family Lodge Matheson	George Truax/Matheson	273-2245	273-2416
Northland Bible Camp	Wayne Clark	236-4426	232-6088
Ramore Pioneer Hall	Cyril Gadoury	236-4272	236-4442 273-1828
Shillington Hall	Margaret Puska	273-2944	288-3630(c)
Community Centre/ Val Gagne	Nicole Giguere		232-6382
Vern Miller Memorial Community Centre	Brian Peever	273-2056	232-8679
Joseph H. Kennedy/ Matheson	Kelly Pearce	273-2324	266-0747(c)
St Therese/ Ramore	Estelle Therrien	236-4131	273-2284

AIRPORTS

Timmins Airport

264-5805

AMATEUR RADIO OPERATORS

Ben Rafuse Timmins Amateur Radio
Bill Leacock Iroquois Falls

235-9004

232-4057

AMBULANCE SERVICES

Dispatch/Emergency		911
Dispatch Non Emergency		273-1842
Emergency /Manager	273-1024	360-1085
EMS – Timmins Dispatch		800-290-3019

ANIMAL CONTROL

Township of Black River-Matheson Animal Control Officer
PADS-K9
Ontario Provincial Police

273-2313 Ext 317
705-288-7435
888-402-1111

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix F Resource Directory	

APPARATUS REPAIRS**AUXILIARY LIGHTING**

Matheson Fire Department

273-2106

BARRICADES

Township of Black River-Matheson Public Works Department

273-2313

BOARD OF EDUCATIONConseil Scolaire Catholique de District des Grandes Rivières –
Timmins

705-267-1421

District School Board ONTARIO North East

Corporate Office – Schumacher

705-360-1151

Northeastern Catholic District School Board – Timmins

705-268-7443

BOARD-UP SERVICE

See Carpenters

BOMBS

Ontario Provincial Police

888-310-1122

BREATHING AIR

Matheson Fire Department

273-2106

BUILDING/BYLAW OFFICER

PADS-K9

273-2313 Ext 317

705-288-7435

BUILDING WRECKERS

See Construction Companies

BUS SERVICES

Lacroix Bus Services - Hearst

Office 362-4845

Leuschen Brothers

1-855-360-4090

First Student

Office 268-0440

Cindy

Dispatch 268-0440

Ben Rafuse

Cell 266-3889

Ontario Northland Railway Bus Services/Ticket Office

CABLE TELEVISION

Persona

866-737-7662

CANADIAN RED CROSS SERVICES

866-261-1787

BLACK RIVER-MATHESON EMERGENCY PLAN

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Resource Directory

CANUTEC

Emergency Response – 24 hour availability; call collect

613-996-6666

TOLL FREE 888-CANUTEC(226-8832)

Cellular *666

CATERERS & RESTAURANTS

Cozy Diner Matheson	Bob Renaud	273-1009
Ding Ho/ Matheson	Lek Lei/Jin Chen	273-2822
Northern Delight/ Matheson	Li Yu	273-2220
Rolly's Restaurant/ Ramore	Lise Hubert	236-4004
VG Last Stop/Val Gagne	Hong Ji Lei	232-5750
Matheson Agricultural Society	Evelyn Gorringer	273-2839

CHEMICAL EMERGENCIES & INFORMATION

Transport Canada Information & Emergency Centre

CHILD & FAMILY SERVICES

Community & Social Services	Debbie Grasser	360-7100
Family Resource Centre		273-2339

CLERGY

Christian Brethren	Bob Cornthwaite	273-2275
Jehovah's Witness	Ken Burns	(c) 363-6277
Pentecostal	Keith Neal	273-2770
Roman Catholic	Stephane Kazadi	273-2756
United	Melanie Kirk	273-2163
Northland Bible Camp	Wayne Clarke	236-4426

CLOTHING SUPPLIERS

Salvation Army 264-5616

COMMUNICATIONS CENTRES

Fire Hall, 424 Sixth Avenue		273-2106
Matheson Ontario Provincial Police	Emergency call 888-310-1122	273-2213
BRM Public Works		273-2313 Ext318

COMMUNITY CARE ACCESS CENTRE

Cochrane District 888-273-1611

BLACK RIVER-MATHESON EMERGENCY PLAN

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Resource Directory

CORONERS

Chief Coroner	Toronto	416-314-4000
Coroner's Dispatch	Toronto	416-314-4100
Dr. Rita Affleck	Cochrane	272-4331
Dr. K.C. Lim	Timmins	264-6118

CRANES

Kerr Cranes, Timmins	264-1368
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CRISIS RESPONSE SERVICES

Victim Services	877-264-4208
	235-2416

DENTISTS

Dr. Tom Vockeroth,	258-4073
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DEPARTMENT OF NATIONAL HEALTH & WELFARE

Health Canada	866-999-7612
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DISASTER RELIEF CO-ORDINATOR

Serena Besserer	Timmins	705-267-4900
	Cell	705-288-4658

DIVERS & DIVING EQUIPMENT

Ontario Provincial Police.....	1-888-310-1122
Andre DeBlois.....	272-3338
Frank Pope.....	272-3977

DOCTORS

Dr. Boettcher	273-2333
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EMERGENCY MANAGEMENT ONTARIO

Provincial Ops Centre	416-314-0472
Roger Lord; Field Officer	(c) 705-542-1916

EXPLOSIVES HANDLING

Ontario Provincial Police	888-310-1122
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FIRE DEPARTMENTS

Timmins: Tom Laughren	cell	360-8464
Iroquois Falls: Dan Boucher	cell	232-8494

BLACK RIVER-MATHESON EMERGENCY PLAN

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FOOD SUPPLIES

A & G Freshmart	273-1661
Tanny's Convenience Store	273-3090
D & L Confectionery	273-2293
K & C General Store	236-4342
VG Last Stop	232-5750

FRONT END LOADERS/BACKHOES

Black River-Matheson Municipal Operations	273-2313 Ext318
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FUEL DISTRIBUTORS

Alarie's Esso	273-2435
Findlay Motors	273-2617
Guay's Garage	232-4051
IMOS	273-2387
Public Works	273-2313 Ext318
UPI (Coop Regionale)	232-6996
McDougall Fuels	264-6298
Martin Fuels	264-1183
New North Fuels	264-3431

FUNERAL HOMES

Irvine & Irvine	888-484-1111
Abitibi Funeral Services	258-4077
Stephens-Lessard	268-4488
Miron-Wilson	264-4444
Stinson	235-2900
Monette & French	567-3565
Genier-Gauthier	272-5726

GAS – NATURAL

Enbridge Gas	Office	273-2399
		800-265-8862
Fire & Police Direct Line Only		877-215-6959

EMERGENCY

GENERATORS – ELECTRIC

See Matheson Fire Department

BLACK RIVER-MATHESON EMERGENCY PLAN	
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HEALTH

Porcupine Health Unit, Matheson	273-2954
Medical Officer of Health, 169 Pine Street S Timmins	800-461-1818

HEAVY EQUIPMENT CONTRACTORS/SUPPLIERS

R.J. Lougheed	273-2518
LPL Contracting	273-3219

HELICOPTERS

Expedition Helicopters – Cochrane		Office	272-5755	
Todd Calaiezzi	Home	272-3202	Office	272-8854
Chad Calaiezzi	Home	272-2299	Office	272-8853
Day Aviation			268-7250	
Gateway Helicopters - David Lauzon			888-474-4214	

HIGHWAYS

Ministry of Transportation – New Liskeard	800-720-1120
IMOS	273-2387
Municipal Operations	273-2313

HOSPITALS

Bingham Memorial	273-2424
Timmins and District	267-2131
Anson General	258-3911
Kirkland Lake	567-5251
Lady Minto	272-7200

HOTELS/MOTELS

Rolly's Restaurant	236-4004
Vi Mar Motel	273-2535

HYDRO ONE

Emergencies	844-791-1155
Power Outage Info	800-434-1235
After Hours Emergency	800-254-3992

LAW ENFORCEMENT

Ontario Provincial Police, 392 Railway St	273-2213	1-888-310-1122
Municipal Bylaw Officer		273-2313 Ext 317
PADS-K9		705-288-7435

BLACK RIVER-MATHESON EMERGENCY PLAN	
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LIGHTING UNITS – PORTABLE

See Matheson Fire Department

LUMBER SUPPLIES

Collin's Home Hardware

273-1890

MAYORS

George Pirie, Timmins

360-2611

Pat Britton, Iroquois Falls

232-5955

Pat Kiely, Kirkland Lake

567-9361

MINISTRIES – PROVINCIAL GOVERNMENT**MINISTRY OF ENERGY**

888-668-4636

MINISTRY OF THE ENVIRONMENTDistrict Office, Ontario Government Complex,
South Porcupine

800-380-6615

FIRE INVESTIGATIONS

Fire Marshal; Ted Wieclawek

800-565-4734

416-325-3100

MINISTRY OF HEALTH & LONG-TERM CARE

Timmins

800-268-1153

MINISTRY OF LABOURIndustrial Health & Safety, Ontario Government Complex,
South Porcupine

800-463-2493

MINISTRY OF NATURAL RESOURCES & FORESTRY

South Porcupine

800-667-1940

Kirkland Lake

705-568-3222

MINISTRY OF NORTHERN DEVELOPMENT & MINES

South Porcupine

866-711-8304

MINISTRY OF TRANSPORTATION

New Liskeard

Natalie Dugas

705-648-3501

ONTARIO CLEAN WATER (OCWA)

273-2464

PUBLIC SAFETY SECURITY

416-327-9911

BLACK RIVER-MATHESON EMERGENCY PLAN	
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MORGUE

See Hospitals

NEWSPAPERS

The Enterprise; Iroquois Falls	705-232-4081
Timmins Daily Press	705-268-5050
Timmins Times	705-268-6252
Northern Daily News; Kirkland Lake	705-567-5321

OIL DISTRIBUTORS

See Fuel Distributors

OXYGEN

Bingham Memorial Hospital	273-2424
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PHARMACY

Willis Pharmacy; Joseph Dous	273-2202
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POISON CONTROL

800-268-9017

POLICE FORCES

See Law Enforcement

PORTABLE WATER TANKERS

Matheson Fire Department	Emergencies	911
Black River-Matheson Public Works Department		273-2313 EXT318

PORTABLE WATER

Tanny's	273-3090
D&L	273-2293
A&G Freshmart	273-1661
K & C General Store	236-4342
VG Last Stop	232-5750

POST OFFICE

Canada Post, 361 MacDougall	273-1760
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PROPANE SUPPLIERS

Collin's Home Hardware	273-1890
K & C General Store	236-4342

BLACK RIVER-MATHESON EMERGENCY PLAN	
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PUMPS – PORTABLE

See Matheson Fire Department
 See Construction Companies
 See Ministry of Natural Resources
 See BRM Municipal Operations

RADIO COMMUNICATIONS

Cell North	268-8933
Motorola	800-461-0016
Ontelcom	866-683-5266
Spectrum 2000	268-9090

RADIO STATIONS

Q92.1 FM, EZ Rock 99.3	264-1316
CHIM 102.3 FM	264-2150
93.1 FM	267-6070
CTV	264-4211
CBC – 96.1 FM	800-461-1138
CJKL 101.5	567-3366

RADIOACTIVE MATERIALS HANDLING

Radiation Protection Service – Ministry of Labour	416-965-8178
After regular office hours call Queen's Park Switch Board	416-965-1211

RAILWAYS

Emergency	Mike Sauer	544-2292
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RESTAURANTS

See Caterers/Restaurants

SCHOOLS

Joseph H. Kennedy	273-2421
St. Therese, Ramore	236-4131

SCUBA DIVERS

See Divers & Equipment

ST JOHN AMBULANCE

264-6565

SPILLS ACTION

800-268-6060

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix F Resource Directory	

SURVEYORS

Sutcliffe, Rody & Quesnel Ontario Land Surveyors,
J.E. Walker

800-461-4584
705-544-2712

TELEVISION STATIONS

MCTV

264-4211

After hours 264-4212

Sudbury

705-674-8301

Fax 705-673-0730

TOILETS (PORTABLE)

Harley Phibbs
Services by Derek

273-2489

705-262-8886

TOWING SERVICES

D & L Heavy Towing

268-2033

TRANSCANADA PIPELINES

888-982-7222

TRANSPORTATION

First Call Taxi

262-4927

WELDING SERVICES

Henri's Welding

232-6091

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix I Emergency Management Ontario	

Office of the Fire Marshal Emergency Management

Jon Pegg
Fire Marshal and Chief, Emergency Management
Tel: 647-329-1239
Cell:
Email: jon.pegg@ontario.ca

Michael J. Morton
Director Response
Office: 647-329-1180
Cell:
michael.j.morton@ontario.ca

Al Suleman
Director/Deputy Prevention and Risk Management
Office: 647-329-1230
al.suleman@ontario.ca

Director, Field and Advisory Services
Office: 647-329-1210
Cell:
Email:

Wayne Bennett
Operations Manager,
Northern Fire Protection Program and First Nations Program
(705) 564-4461
wayne.bennett@ontario.ca

Mike Potvin
Operations Manager-Advice and Assistance Unit
705 725 7157
mike.potvin@ontario.ca

Booth, Art
Acting Assistant Deputy Fire Marshal/Operations Manager
(705) 564-4472
art.booth@ontario.ca

Roger Lord
Field Officer / Agent Regional
Northern Fire Protection Program and First Nations Program Unit
Cell: 705-542-1916
roger.lord@ontario.ca

Philippe Geoffrion
Field Officer – Field and Advisory Services
Northern Fire Protection Program and First Nations Program Unit
Office – Bureau : 613-828-6689
BlackBerry : 613-286-3369
philippe.geoffrion@ontario.ca

Sharon Back
Field Officer
Advice and Assistance Unit – Field and Advisory Services
Office: 807-473-3184
Mobile: 807-630-1738
sharon.back@ontario.ca

Drew Maddison
Field Officer
Field and Advisory Services
Tel: (905) 548-6705
drew.maddison@ontario.ca

Lisa Harvey
Field Officer, Field and Advisory Services
Northern Fire Protection Program and First Nations Program
Office: (613) 634-8616
Cell: (613) 329-0807
lisa.harvey@ontario.ca

John Stothers
Agent régional/Field Officer
Unité de la surveillance et de la vérification/Monitor, Audit and Review Unit
(705) 389-3499
john.stothers@ontario.ca

EMO Field Officers provide advice, assistance, and emergency response to municipalities and First Nation communities within their assigned sectors.

EMO E-Mail: peocdo01@ontario.ca
training.emo@ontario.ca

EMO Web Site: www.ontario.ca/emo

EMO Tech Support E-Mail: JUS-G-PSD-EMO Tech Support

EMO Duty Operations Officer: T.E. Clayton
416-314-0472
866-314-0472

General Fax: 416-314-6220
Emergency Fax: 416-314-0474

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix J Emergency Declaration Forms - Fax	

429 Park Lane, P.O. Box 601, Matheson Ontario P0K 1N0
Telephone: (705) 273-2313 Facsimile: (705) 273-2140

**The Corporation of the
Township of Black
River-Matheson**

Fax

To:

From: Office of the Mayor

Fax: 416-314-0474

Pages: 2 pages, including this cover page

Phone:

Date:

Re: STATE OF EMERGENCY

Please deliver A.S.A.P.

***DECLARING THE TOWNSHIP OF BLACK RIVER-
MATHESON IN A STATE OF EMERGENCY!***

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix J Emergency Declaration Forms - Fax	

“BY FAX TRANSMISSION”

Date

Insert Address Here

From the Office of the Mayor, I hereby DECLARE the Township of Black River-Matheson in a “**State of Emergency**”, for the purpose of_____.

Yours truly,

THE CORPORATION OF THE TOWNSHIP OF BLACK RIVER-MATHESON

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix J Termination of Emergency Declaration Forms - Fax	

429 Park Lane, P.O. Box 601, Matheson Ontario P0K 1N0
Telephone: (705) 273-2313 Facsimile: (705) 273-2140

**The Corporation of the
Township of Black
River-Matheson**

Fax

To:

From:

Fax:

Pages: 2 pages, including this cover
page

Phone:

Date:

Re: Termination of a Declared Emergency

Good Morning:

Please find attached a “**Termination of a Declared Emergency**” for the Township of Black River-Matheson that has been signed by _____, Mayor of the Corporation of the Township of Black River-Matheson.

If you have any questions please do not hesitate to contact our office.

Thank you.

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix J Termination of Emergency Declaration Forms - Fax	

Termination of a Declared Emergency

I, _____ hereby declare an Emergency
(Mayor or Elected Head of Council or First Nation Chief)

terminated in accordance with the Emergency Management Act 1990, s.4.(2) due
to the emergency described herein:

For an Emergency Area or part thereof described as:

Signed: _____

Title: _____

Dated:_____ at _____ (time)

In the Municipality/First Nation of: _____

By-Law/Band Resolution: _____

(Note: Fax to EMO Duty Officer @ 416-314-0474)

BLACK RIVER-MATHESON EMERGENCY PLAN	
Annex K Emergency Plan Distribution List	

Agency	No. of Copies
OPP	1
Bingham Memorial Hospital	1
JH Kennedy Public School	1
Ecole Ste Therese	1
CDSSAB	1
Porcupine Health Unit	1
BRM Fire Department	4
Timmins Fire Department	1
Red Cross	1
ONTC	1
Mayor	1
CAO	1
Clerk/Treasurer	1
Director of Works & Operations	1
Council Chambers (storage room)	1
Reception	1
EMS – Timmins	1
Vault	1
	21

BLACK RIVER-MATHESON EMERGENCY PLAN	
Appendix L Acting Mayor Rotation	

Councillor Ward 1 – January and February

Councillor Ward 2 – March and April

Councillor Ward 3 – May and June

Councillor Ward 4 – July and August

Councillor Ward 5 – September and October

Councillor Ward 6 – November and December